



LYNCH HILL SCHOOL PRIMARY ACADEMY NURSERY ADMISSIONS POLICY

Children are admitted in September following their 3rd birthday (i.e they are three before 1st September). Places are part time, either five mornings or five afternoons per week.

There are 60 places available in the morning and 60 in the afternoon. Places can only be offered to children within the limit for each session.

There will be one intake into Nursery in September each year.

The school operates a waiting list for the Nursery. Applications for a Nursery place are accepted at any time throughout the year and from any age. Completed forms should be returned directly to the school office by March 1st prior to admission in September. The child's birth certificate and proof of address must be seen by the school before the child starts Nursery.

Where applications for admission exceed the number of places available, the admissions criteria will be applied, in the order set out below:

Children with a statement of Special Education Needs, where Lynch Hill School is named on the statement, and children in public care [Looked After] will be considered for a place above all other applicants.

1. Children of staff
 - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
 - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
2. Children who have siblings attending the school. *'Sibling includes step siblings, foster siblings, adopted siblings and other children living permanently at the same address or siblings who are former pupils of the school'.*
3. Children who have strong medical or social grounds for admission for which supporting evidence is supplied from their doctor, health visitor or relevant professional.
4. All other children ranked according to the proximity of the applicant's home to the school measured from home to school using GPS software.

Length of time on the waiting list **is not** used for selection in the case of oversubscription.

If places are available, children will be considered for a full time place on the recommendation of relevant professionals. Priority for full time places will be given to children for the following reasons:

- developmental delay
- medical reasons
- social circumstances e.g serious illness of parent

Allocation of morning /afternoon places

There are 60 places available in the morning and 60 in the afternoon. Although we endeavour to take account of parents' wishes we cannot guarantee which session will be offered. Where the preferences received exceed the number of places available random allocation is used.

Places are offered in writing and parents are invited to attend an induction meeting.

At the end of the Nursery year a school application is required for a Reception place. This process is coordinated by Slough Borough Council. Attendance at Lynch Hill Nursery does not guarantee a place in Reception at Lynch Hill.